

Job Title:	Recruiter	Reports To:	Membership Team Leader
Department/Group:	Membership	Job Code/ Req#:	44350/40350
Location:	MI – Ann Arbor or Kalamazoo	Travel Required:	Yes
Level/Salary Range:	\$12 to \$15 per hour	Position Type:	Seasonal, Part-time, non-exempt
HR Contact:	Ashleigh Crisp Hobart	Date posted:	June 28, 2012
Will Train Applicant(s):	Yes	Posting Expires:	When position is filled
External posting URL:	http://www.gshom.org/page.php?menu_id=69		
Internal posting URL:	http://www.gshom.org/page.php?menu_id=69		
Applications Accepted By:			
FAX OR E-MAIL: (269)492-1439 or hr@gshom.org Subject Line: Recruiter Attention: HR Department		MAIL: HR Department Girl Scouts Heart of Michigan 601 W Maple Kalamazoo, MI 49008	
Job Description			
ROLE AND RESPONSIBILITIES <ol style="list-style-type: none"> 1. Work with membership team leader to recruit adults and girls, to help meet regional's membership goals 2. Learn and utilize creative recruitment methods for approaching potential volunteers 3. Work with regional membership team to place volunteers in positions as needed 4. Establish and maintain positive relationships for the purpose of recruiting adult volunteers 5. Managing Girl Scout recruitment booths at various locations throughout communities, while enthusiastically promoting Girl Scouts 6. Includes recruitment of girls and Girl Scout alumni as needed 7. Possess or be willing to gain knowledge of the demographics, community resources, community networks and potential membership in the area 8. Serve as a positive example for girls and adults by modeling reliability, respect for others, inclusiveness, and a positive attitude QUALIFICATIONS <ul style="list-style-type: none"> • Accepts the principles and beliefs of Girl Scouts USA (GSUSA) and Girl Scouts Heart of Michigan (GSHOM) • Willing to become a member of GSUSA • Ability to work with adults and respect their individual differences • Able to organize, direct and motivate individuals and groups • Must possess excellent verbal communication skills, including strong public speaking skills • Possess excellent written communication skills • Have strong selling skills • Will travel daily; reliable transportation is a must 			

WORK SCHEDULE

- Seasonal position, August through November or later, if necessary
- Flexible schedule, including frequent evening and weekend hours
- Up to 30 hours per week, depending upon needs

Girl Scouts Heart of Michigan is an Equal Opportunity Employer.